# Meeting Minutes: Lincoln School Building Committee

**Meeting No.:** 16  
**Date / Location:** 01/10/19 @ 6:30 p.m. / Lincoln High School, Cafeteria  
**Project:** Lincoln High School  
**Prepared by:** Charlie Roberts  
**Distribution:** Building Committee, Project File

<table>
<thead>
<tr>
<th>#</th>
<th>Discussion</th>
<th>Status</th>
<th>Due Date</th>
<th>Action by…</th>
</tr>
</thead>
<tbody>
<tr>
<td>16.1</td>
<td><strong>Call to Order.</strong> – The meeting to order at approximately 6:30 p.m.</td>
<td>Record</td>
<td></td>
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</tr>
<tr>
<td>16.2</td>
<td><strong>Pledge of Allegiance.</strong> – The attendees recited the Pledge of Allegiance.</td>
<td>Record</td>
<td></td>
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</tr>
<tr>
<td>16.3</td>
<td><strong>Meeting with RIDE School Building Authority Representatives</strong></td>
<td>Record</td>
<td></td>
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<td></td>
<td>Attending the meeting, and participating in a pre-meeting tour of the High School, were the following RIDE School Building Authority representatives:</td>
<td></td>
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<tr>
<td></td>
<td>- Joseph da Silva, Ph.D., School Construction Coordinator</td>
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<td></td>
<td>- Manuel Cordero, AIA, Ass’t School Construction Coordinator</td>
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<td></td>
<td>- Mario Carreno, School Construction Finance Specialist</td>
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<td></td>
<td>- Dr. da Silva as principal presenter addressed used the handout “Breaking Ground” which is attached to these Minutes to address the following topics:</td>
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<tr>
<td></td>
<td>- Introductions and overview.</td>
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<td>- Statutory requirements; new legislative changes.</td>
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<td></td>
<td>- Proposed Lincoln projects.</td>
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<td></td>
<td>- L.E.A. update.</td>
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<td>- Local support and financing plan.</td>
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<td>- Timeline for future Lincoln projects.</td>
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<td></td>
<td>- Required facility planning steps moving forward.</td>
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<td></td>
<td>- Questions from attendees.</td>
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<td></td>
<td>Dr. da Silva explained RIDE’s increased emphasis on security improvements and noted that RIDE would consider a new approval for security system enhancements beyond those included in the project’s original submission. Stage 2 submissions for any new projects can now occur twice per year, in February or September. It was noted that further guidance on the “Pay Go” program would be issued by early February. A new general contractor prequalification process will be required for projects with construction costs exceeding $10mm. OPM’s will be required on projects with a value of $1.5mm or greater but will result in the district receiving bonus reimbursement points. Districts will be required to set aside 3% of their operating budgets for facility maintenance although how the set aside is calculated has not yet been finalized.</td>
<td></td>
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</tr>
<tr>
<td>16.4</td>
<td><strong>Financial Review Subcommittee Report on January 7th Meeting</strong></td>
<td>Record</td>
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<tr>
<td></td>
<td>1. As chairperson of the subcommittee, Mike O’Connell reported on the results of January 7th meeting. Based upon the group’s recommendations:</td>
<td></td>
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<tr>
<td></td>
<td>a) Motion made, seconded and approved by all to approve the following Gilbane ATP’s:</td>
<td></td>
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<td></td>
<td>- ATP-0014 Miscellaneous Electrical Revisions @ $14,429.</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td>- ATP-0015 Curb Cut &amp; Other Site Revisions @ $2,361.</td>
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<tr>
<td></td>
<td>- ATP-0017 Credits for Deleted Scope Items @ ($57,750).</td>
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<tr>
<td>ATP-0020 Access Rd Slope/Test Pits/Signs @ $ 11,174.</td>
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</tr>
<tr>
<td>2. Motion made, seconded and approved by all to authorize the Town Finance Director to issue payment to Gilbane for its requisition # 8 in the amount of $ 177,748.22.</td>
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</tbody>
</table>

### 16.5 Review & Approval Vote: Bid Package 14-A Elevators

Motion was made, seconded and approved by all to award Bid Package 14-A Hydraulic Elevators to Otis Elevator Company of Smithfield, R.I. in the amount of $ 220,000. The proposed Alternate to provide Continuing Maintenance as outlined in the Specifications was not approved, and placed on hold pending further clarification. (* note: Upon receipt of clarifying information that having another vendor provide maintenance service would not void the warranty nor would another vendor be “locked-out” by proprietary controls, it was Mr. Millazzo’s recommendation not to accept the Alternate).

### 16.6 Approval of 12/13/18 Building Committee Meeting Minutes

Motion was made by Mike Babbitt, seconded by John Ward and approved by all to accept the 12/13/18 Meeting Minutes as submitted.

### 16.7 Public Comment

There were no public comment requests submitted.

### 16.8 Vote to Adjourn

There being no further business to discuss, a motion was made, seconded, and approved by all, to adjourn the meeting at approximately 8:30 p.m.

**Meeting Handouts:** *(either distributed electronically prior to and/or at the meeting)*

- 01/10/19 Attendance Sheet.
- Rhode Island Department of Education document, *Breaking Ground*.
- Agenda item #4.a) *Gilbane Proposed Change Orders* summary sheet showing impact on Construction Contingency status and Colliers recommendations for each ATP.
- 01/09/19 *Gilbane Application and Certificate for Payment, Application No. 8,*
- Gilbane ATP-0019.
- 01/10/19 *Gilbane Recommendation to Award – Bid Package 14A-Hydraulic Elevators.*

*These minutes are intended to reflect the important issues and action items as discussed at the meeting on the referenced date. If there are any discrepancies, please respond by email to Charles.Roberts@colliers.com.*
LINCOLN SCHOOL BUILDING COMMITTEE
ATTENDEE SIGN-IN SHEET

Meeting No.: 16
Date / Location: 01/10/19 @ 6:30 p.m. / Lincoln High School Cafeteria
Project: Lincoln High School

<table>
<thead>
<tr>
<th>Name</th>
<th>Representing</th>
<th>Attendance Status</th>
</tr>
</thead>
<tbody>
<tr>
<td>Arthur S. Russo, Jr.</td>
<td>Co-Chair, Town Council Member</td>
<td>Present</td>
</tr>
<tr>
<td>Julie Zito</td>
<td>Co-Chair, School Committee Member</td>
<td>Present</td>
</tr>
<tr>
<td>T. Joseph Almond</td>
<td>Town Administrator</td>
<td>Present</td>
</tr>
<tr>
<td>Bruce Ogni</td>
<td>Town Council Member</td>
<td>Present</td>
</tr>
<tr>
<td>Lawrence Filippelli, Ed.D.</td>
<td>Superintendent of Schools</td>
<td>Present</td>
</tr>
<tr>
<td>Kristine Donabedian</td>
<td>Chair, School Committee</td>
<td>Present</td>
</tr>
<tr>
<td>Mary Anne Roll</td>
<td>School Committee Member</td>
<td>Present</td>
</tr>
<tr>
<td>John McNamee</td>
<td>Business Manager</td>
<td>Present</td>
</tr>
<tr>
<td>Armand Milazzo</td>
<td>Director of Operations - Buildings, Grounds &amp; Transportation</td>
<td>Present</td>
</tr>
<tr>
<td>Kevin McNamara</td>
<td>Principal, Lincoln High School</td>
<td>Present</td>
</tr>
<tr>
<td>Michael Gagnon</td>
<td>Public Works Director</td>
<td>Present</td>
</tr>
<tr>
<td>Albert Ranaldi, Jr.</td>
<td>Town Planner</td>
<td>Present</td>
</tr>
<tr>
<td>John Ward</td>
<td>Finance Director</td>
<td>Present</td>
</tr>
<tr>
<td>Michael Babbitt</td>
<td>Budget Board Member</td>
<td>Present</td>
</tr>
<tr>
<td>Laurie Cullen</td>
<td>Lincoln Town Resident</td>
<td></td>
</tr>
<tr>
<td>Name</td>
<td>Organization</td>
<td>Status</td>
</tr>
<tr>
<td>--------------------</td>
<td>--------------------------------------</td>
<td>---------</td>
</tr>
<tr>
<td>Jay Schofield</td>
<td>Lincoln Teachers Association</td>
<td>Present</td>
</tr>
<tr>
<td>Mike O’Connell</td>
<td>Budget Board Member</td>
<td>Present</td>
</tr>
<tr>
<td>Philip Gould</td>
<td>Lincoln Police Department</td>
<td>Present</td>
</tr>
<tr>
<td>Joel Seeley</td>
<td>SMMA</td>
<td>Present</td>
</tr>
<tr>
<td>Joseph da Silva</td>
<td>Rhode Island Department of Education</td>
<td>Present</td>
</tr>
<tr>
<td>Manuel Cordero</td>
<td>Rhode Island Department of Education</td>
<td>Present</td>
</tr>
<tr>
<td>Mario Carreno</td>
<td>Rhode Island Department of Education</td>
<td>Present</td>
</tr>
<tr>
<td>Joel Seeley</td>
<td>SMMA</td>
<td>Present</td>
</tr>
<tr>
<td>Ben Williams</td>
<td>SMMA</td>
<td>Present</td>
</tr>
<tr>
<td>Bill Bryan</td>
<td>Gilbane</td>
<td>Present</td>
</tr>
<tr>
<td>Mike Marcella</td>
<td>Gilbane</td>
<td>Present</td>
</tr>
<tr>
<td>Derek Osterman</td>
<td>Colliers</td>
<td>Present</td>
</tr>
<tr>
<td>Charlie Roberts</td>
<td>Colliers</td>
<td>Present</td>
</tr>
</tbody>
</table>
Breaking Ground
Necessity of School Construction Approval Process and Timeline

LOCAL approvals

Identify your team
Pull together a School Building Committee, composed of city and school representatives

Letter of Intent
Send a statement of interest signed by Superintendent, School Committee, and municipal representative
Fall Approval: August / Spring Approval: January

Stage I: Identify Need

State Agency Reviews
DOA Planning, RIHPHC, Commission on Disabilities

SBA Stage I Preliminary Approval
Authorization to move forward with Stage II
Fall Approval: September / Spring Approval: February

Stage II: Develop Solution

Local Support
Stage II must include School Committee and City Council approvals
Fall Approval: February / Spring Approval: September

Memorandum of Agreement
Signed by School Committee and Superintendent

Voter Approval
For bonds, unless the municipality has a public building authority
6 months maximum

Approvals and Beyond...

Enabling Legislation
For projects that are using bonds or other forms of indebtedness

Memorandum of Agreement
Signed by Commissioner

Council Approval
With recommendation from SBA Advisory Board, Commissioner makes recommendation to CESE
Fall Approval: May / Spring Approval: November

STATE approvals

RIDE
Lincoln High School Project  
Building Committee Meeting  
January 10, 2019

**Agenda Item # 4.a) - Gilbane Proposed Change Orders**

<table>
<thead>
<tr>
<th>Description</th>
<th>Amount</th>
<th>Status</th>
<th>Adjusted Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>Construction Contingency Budget</td>
<td>$ 2,519,520</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Proposed Change Orders Approved to Date</td>
<td>$ 505,469</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Construction Contingency Balance as of 01/10/19</td>
<td>$ 2,014,051</td>
<td></td>
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Gilbane P.C.O.'s for Review:

<table>
<thead>
<tr>
<th>P.C.O. ID</th>
<th>Description</th>
<th>Amount</th>
<th>Status</th>
<th>Adjusted Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>ATP-0014</td>
<td>Miscellaneous Electrical Revisions</td>
<td>$ 14,429</td>
<td>if appv'd</td>
<td>$ 1,999,622</td>
</tr>
<tr>
<td>ATP-0015</td>
<td>Curb Cut &amp; Other Site Revisions</td>
<td>$ 2,361</td>
<td>if appv'd</td>
<td>$ 1,997,261</td>
</tr>
<tr>
<td>ATP-0017</td>
<td>Credits for Delete Scope Items</td>
<td>$(57,750)</td>
<td>if appv'd</td>
<td>$ 2,055,011</td>
</tr>
<tr>
<td>ATP-0020</td>
<td>Access Road Slope / Test Pit / Signs</td>
<td>$ 11,174</td>
<td>if appv'd</td>
<td>$ 2,043,837</td>
</tr>
</tbody>
</table>

**Subtotal** $ (29,786) if appv'd $ 2,043,837
February 26, 2019

The Town of Lincoln
100 Old River Road
Lincoln, RI 02865

Ref: Lincoln High School Enabling Phase
135 Old River Road Lincoln, RI 02865

Bid Package: 14A – Limited Use Limited Application Elevator

Based on Gilbane Building Company’s evaluation of the bids received and the attached scope review meeting minutes, it is the recommendation of Gilbane to award a contract to Otis Elevator Company of Smithfield, RI in the amount of **One Hundred Twenty-Two Thousand Five Dollars and No Cents ($122,500.00)**. This Contract does not include any M/WBE Participation.

Please note that the following conditions apply to this award:

1. The specified guarantee/warranty/maintenance period shall commence on the date the equipment is put in service and accepted by the Owner, NOT the date of Project Substantial Completion.

2. The payment/billing terms for this award shall be as follows: 25% down payment due upon approved submittals; 50% due upon material delivery to the jobsite; remaining 25% billed as monthly progress payments based on work performed on-site. Payments are due Net-30 after receipt of Otis’ invoices.

3. Please note that, as outlined in the attached Scope Review Meeting Minutes, the elevators provided by Otis have some technical features that vary from the specified design requirements. Gilbane has made SMMA aware of these variations in RFI-00101. By executing this Recommendation to Award, the Owner has verified with SMMA that these variations are acceptable.

The following alternates are offered for your review and consideration. Owner should consult with SMMA prior to accepting any of the following.

**ALTERNATES:**

1. N/A

Note: This recommendation is limited to the accuracy of the information contained in the Construction Documents, dated 11/16/18. Upon receipt, the 100% Complete Coordinate Construction Documents, or Conformance Set, will be issued to this trade contractor for evaluation and review. Any conflicts or added work discovered, will be addressed accordingly.

By the Authorized Representative’s signature on this Recommendation to Award the Town of Lincoln is representing that they have ready access to the requisite funds to issue payment for this work in progress in accordance with the current terms of the contract draft and represents acceptance by The Town of Lincoln for financial responsibility and for payment of all associated costs to Gilbane whether or not a final contract is executed between Gilbane and the Town of Lincoln. Please sign and return a copy of this recommendation if you concur.

Should you have any questions regarding the above, please do not hesitate to contact the project team.
Sincerely yours,
Gilbane

Approved by: 

Date: 

Greg F. Garvin
Purchasing Agent - RI
Request For Information Detail

Lincoln High School  
Project #: J08112.000

135 Old River Road  
Lincoln, RI 02865

<table>
<thead>
<tr>
<th>RFI-00101</th>
<th>Rev: 0</th>
<th>Stage: Closed</th>
<th>Date Created: 01-04-2019</th>
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</table>

**Author Reference Number:**

<table>
<thead>
<tr>
<th>Primary External Reviewer</th>
<th>Secondary Reviewer</th>
<th>Author Company</th>
<th>Authored By</th>
</tr>
</thead>
<tbody>
<tr>
<td>Fontaine, Anne</td>
<td></td>
<td>Gilbane Building Company</td>
<td>Belmore, Kristin</td>
</tr>
<tr>
<td>Hernandez, Mariana</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Williams, Ben</td>
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</table>

**Subject:**

BIDDING: LULA Specifications

**Discipline:**

BP-00A-Gilbane General Requirements

**Category:**

Bid Package

**Question:**

01.08.2019: Per on site meeting held this date, please re-confirm key and card reader control requirements.

Please review the following design changes/conditions/specifications and advise if acceptable;

1. Provide a 1 year warranty in lieu of 2 year as specified in 142600 - 1.10A
2. Provide a 3/8” x 2” handrail in lieu of 1/2” x 2” as specified in 142600 - 2.06B

Please confirm that the machine room is located at the lower level? How is it accessed?

Please confirm the operation with both 2.04F and 2.04G.

**Suggestion**

A 1 year warranty is acceptable. Provide a 3/8” x 2” handrail in lieu of 1/2”x 2”.

Machine room is located on the first floor within electrical room E191.3. See A-101e for more information.

Please provide Key Switch Operation per specification 142600, 2.04G.

Ben Williams, SMMA, 1/9/2019.

**Answer**

<table>
<thead>
<tr>
<th>Answer Company: Symmes Maini McKee Associates</th>
<th>Answered By: Williams, Ben</th>
</tr>
</thead>
</table>

**Cycle Dates**

<table>
<thead>
<tr>
<th>Date Issued</th>
<th>Date Sent for Review</th>
<th>Date Answered</th>
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</thead>
<tbody>
<tr>
<td>01-04-2019</td>
<td>01-04-2019</td>
<td>01-08-2019</td>
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</table>

**Date Returned to Author**

**Date Answer Acknowledged**

gilbane.smartapp.com  
1/10/2019
Clarification Cycle Dates

<table>
<thead>
<tr>
<th>Clarification Date Requested</th>
<th>Clarification Date Received</th>
</tr>
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<tbody>
<tr>
<td>01-08-2019</td>
<td>01-09-2019</td>
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</table>

Disclaimer

If the information provided in the response to this RFI constitutes a change in contract price or time, the trade contractor shall not proceed with this work unless authorized to do so by the Construction Manager in writing. The trade contractor shall provide the Construction Manager written notice within five (5) working days from receipt of this Request for Information that this RFI constitutes a change, all in accordance with Article 8 of the Contract Agreement. Should no change be required, a no cost change will be issued to you incorporating this RFI into your contract.

RFI Coordination

<table>
<thead>
<tr>
<th>Sent RFI For Answer</th>
<th>Answered RFI</th>
</tr>
</thead>
<tbody>
<tr>
<td>Daisy,Daniel</td>
<td></td>
</tr>
<tr>
<td>Department,RFI</td>
<td></td>
</tr>
</tbody>
</table>

One Time CC Notification List

Attachments

Re  LHS  LULA Operation.pdf
Kristen,

No card reader operation. Key switch only.

Thanks,
Ben

Benjamin M. Williams
Architecture
SMMA

t: 401.519.0667 | m: 402.850.7579
www.smma.com

On Jan 10, 2019, at 8:18 AM, Couto, Kristin <KCouto@gilbaneco.com> wrote:

Ben – with regards to the LULA response on the keying and card reader operation, you state to Provide Key switch Operation per the spec. Are we ONLY providing key switch operation and the card reader is removed?

Thanks,

Kristin Couto | Project Engineer | Gilbane Building Company
7 Jackson Walkway | Providence, RI | 02903
Office: (401) 456-5519 | Mobile: (401) 209-8187
www.gilbaneco.com | Like us on Facebook | Follow us on Twitter

Building More Than Buildings® for 142 Years
Gilbane, a three-time member of Fortune’s “100 Best Places to Work” list and a twelve-time member of Training Magazine’s Top 125
### BID VALUE

All work required by the foregoing documents will be accomplished for the Lump Sum Bid Price of:

<table>
<thead>
<tr>
<th>Bidder</th>
<th>BID VALUE</th>
</tr>
</thead>
<tbody>
<tr>
<td>Eagle Elevator Co.,Inc.</td>
<td>$144,800.00</td>
</tr>
<tr>
<td>Otis Elevator Company</td>
<td>$122,500.00</td>
</tr>
<tr>
<td>ThyssenKrupp Elevator</td>
<td>DECLINED</td>
</tr>
<tr>
<td>Schindler Elevator Corp</td>
<td>DECLINED</td>
</tr>
</tbody>
</table>

### ADDENDA & SUPPLEMENTS

- **Supplement #1 (IF ISSUED):** YES NO
- **Post Bid Supplement #1 (IF ISSUED):** NO NO

### UTILIZATION OF MINORITY CONTRACTORS AND SUPPLIERS

- This proposal includes the following certified MBE participation: -10 0
- This proposal includes the following certified WBE participation: -10 0

### COST AND QUANTITY BREAKDOWN

<table>
<thead>
<tr>
<th>Item</th>
<th>Eagle Elevator Co.,Inc.</th>
<th>Otis Elevator Company</th>
</tr>
</thead>
<tbody>
<tr>
<td>Total Material</td>
<td>$63,837.00</td>
<td>$67,750.00</td>
</tr>
<tr>
<td>Total Installation (Labor &amp; Equipment, etc.)</td>
<td>$0.00</td>
<td>$54,750.00</td>
</tr>
<tr>
<td>Total Allowances</td>
<td>$0.00</td>
<td>$0.00</td>
</tr>
</tbody>
</table>

### BIDDER IDENTIFICATION

- **Bidder:** Eagle Elevator Company
- **Current Experience Modification Rating:** 90 .55
- **OSHA Incident Recordable Rate:** 0 .23

### CONTRACT AND INSURANCE AFFIRMATION

The person named below represents that he has reviewed the Trade Contract Agreement issued as part of the bidding documents, agrees that if selected for award by Gilbane will execute the Trade Contract Agreement without exceptions, exclusions, qualifications, clarifications and/or alterations, and is authorized to make such representation on behalf of the Bidder.

<table>
<thead>
<tr>
<th>Bidder</th>
<th>Eagle Elevator Co.</th>
<th>Otis Elevator Company</th>
</tr>
</thead>
<tbody>
<tr>
<td>Current Experience Modification Rating</td>
<td>90 .55</td>
<td>90 .55</td>
</tr>
<tr>
<td>OSHA Incident Recordable Rate</td>
<td>0 .23</td>
<td>0 .23</td>
</tr>
</tbody>
</table>

The person named below represents that he has reviewed the insurance requirements in Article 6 of the Trade Contract Agreement has included all costs to fully comply with same and is authorized to make this representation on behalf of the Bidder.

<table>
<thead>
<tr>
<th>Bidder</th>
<th>Eagle Elevator Co.</th>
<th>Otis Elevator Company</th>
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</tr>
<tr>
<td>OSHA Incident Recordable Rate</td>
<td>0 .23</td>
<td>0 .23</td>
</tr>
</tbody>
</table>

### BIDDER CLARIFICATIONS

YES YES
Project: Lincoln High School Renovations  
Bid: Lincoln High School (#8112) - 14B LULA Elevators  
BidID: 8112.14B  
Due: 12/7/2018 02:00 PM Eastern Standard Time  
Last Updated: 11/14/2018 01:14 PM Eastern Standard Time

SECTION 1: SUMMARY
Bidder proposes to furnish all labor, materials, equipment and services as required to satisfactorily complete all 142600 LULA ELEVATOR Work, herein described as Bid Package No. 14B, as required for the construction and completion of THE LINCOLN HIGH SCHOOL PROJECT, all in accordance with the Drawings and Specifications, the Project Manual, the General Instructions to Bidders dated 11/14/18, and this Proposal Form.

SECTION 2: BID VALUE
All work required by the foregoing documents will be accomplished for the Lump Sum Bid Price of:

Amount In Writing:

The Lump Sum Bid Price above...

INCLUDES all APPLICABLE sales and/or use taxes. (NOTE: This is a tax exempt project under the laws of the State of RI);

and INCLUDES all applicable insurances as required by Gilbane’s Sample Trade Contract Agreement and the Contract Documents (this is NOT a CCIP project)

and INCLUDES all labor costs in accordance with the RI Prevailing Wages;

and EXCLUDES all premiums for a Performance Bond and a Labor and Material Payment Bonds.

NOTE: It shall be noted that retainage on this project will be 10%, and will be released upon final completion of each phase. Thus, Gilbane’s standard closeout procedures & final payment procedures will be enforced on a phase-by-phase basis.

SECTION 3: EXECUTION OF CONTRACT
Bidder agrees that if written OR electronic notice of the acceptance of this bid is mailed or delivered to the undersigned within 60 days after the Proposal Due Date, or any time thereafter before it is withdrawn, the undersigned shall electronically execute the Contract. Failure to execute said contract within ten(10) days after receipt of Notice to Award may be considered a default under the obligation of the bid.

SECTION 4: ADDENDA & SUPPLEMENTS
The above price includes all stipulations and requirements of the following Addenda & Supplements, which have been received and accepted by the undersigned.

Supplement #1 (IF ISSUED)
Post Bid Supplement #1 (IF ISSUED)

SECTION 5: MILESTONE SCHEDULE DATES
All work must be performed in accordance with the following milestone schedule dates:

1. Anticipated award = 12/19/2018
2. Submittals Due = Within two weeks of contract award
3. Shop drawings = submit by 1/2/19
5. Mobilize onsite = 7/6/20
6. Installation Complete & Final Inspection = 8/28/20

NOTE: Milestone dates are subject to LIQUIDATED DAMAGES in accordance with terms of the Sample Trade Contract 2018 Version (provided in the Project Manual), and as prescribed by the Gilbane-Owner A133 Contract & A201 General Conditions (also provided in the Project Manual). LIQUIDATED DAMAGES are $3,000.00/calendar day of delayed completion for the work.

SECTION 6: TRADE SUBCONTRACTORS
The following trade subcontractors are proposed for the item of work listed. Trade subcontractors are subject to review and approval by Gilbane. List only firms that will supply labor at the site. All trade subcontractors must have a EMR of 1.0 or less.

<table>
<thead>
<tr>
<th>Trade Subcontractors</th>
<th>Item of Work</th>
<th>EMR</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>
1. The Bidder will endeavor to obtain a minimum of ten percent (10%) of the awarded amount to minority/women business trade subcontractors and/or suppliers certified by the State of Rhode Island.

2. This offer of minority participation will be a considered factor for contract award.

3. The successful Trade Contractor shall substantiate this participation within ten (10) days after receipt of Notice of Award. Refer to the General Instruction to Bidders for further information.

4. Indicate here the utilization of certified M/WBEs included in the base bid. Failure to comply with M/WBE participation goals (requirements) may (shall) constitute a non-responsive proposal. IF NO INDICATION IS GIVEN, IT SHALL BE INTERPRETED THAT ZERO M/WBE PARTICIPATION IS INCLUDED.

5. M/WBE participation shall count toward stipulated contractual goals or requirements only as described in the General Instructions to Bidders. This proposal includes the following certified MBE participation.

%  
This proposal includes the following certified WBE participation.

%  
Bidder is familiar and shall comply with the Apprentice Utilization Program requirements outlined by the contract documents/Project Manual? (A "No" response results in a disqualified bid)

SECTION 8 : UNIT PRICES

Unit Prices shall be used, where applicable, to make adjustments to the cost of the Work due to changes. All Unit Prices submitted shall be complete in-place prices (unless noted otherwise) and include all costs for overhead, profit, labor, materials, equipment, and any other incidentals related to the completion of the Work, and shall remain firm for the period of the contract. Unit prices listed are for additive work. Deductive unit prices will be calculated at no less than 15% of the additive unit price (100% if used in conjunction with an allowance).

UNIT PRICES:
- N/A

SUBMIT LABOR RATES: Bidders must submit with their bid labor rates for every trade classification of worker anticipated to be used in pricing any extra work that may be required. Base rates on current rates in effect at time of bid. As recognized labor agreement wages and fringes change these increases will be added to the labor rates at actual cost. Increases in wage rates are subject to audit. REFERENCE "2018 LABOR RATE TEMPLATE – RI" PROVIDED IN THE PROJECT MANUAL. RATES MUST BE SUBMITTED USING THIS FORM. RATES WILL BE REVIEWED AND APPROVED BY GILBANE BEFORE AWARD OF CONTRACT.

SECTION 9 : ALTERNATE PRICES

An Alternate Price shall include all costs associated with the changes, omissions, additions or other adjustments to the Work of this Bid Package (Contract) which are described in the Alternate, or are reasonably inferable therefrom. Claims for extras resulting from changes caused by the acceptance or rejection of any Alternate will not be allowed. Alternate Prices shall also include all costs of overhead, profit and bonds associated with the work of the Alternate, whether additive or deductive.

The Drawings, Specifications and other Contract Documents shall be considered appropriately modified by either the acceptance or rejection of the various Alternates. The Owner and the Construction Manager expressly reserve the right to accept or reject any, or all, Alternate Prices, and in any sequence prior to or after award. Acceptance or rejection of any Alternate does not relieve the Bidder of timely completion of the Work within the time periods indicated.

ALTERNATES:
- N/A

SECTION 10 : ALLOWANCES

The Bidder includes the following Allowances and rates in the total Lump Sum Amount of the Base Bid for this Bid Package. Further to Article 10 in the Gilbane in the General Conditions and unless noted otherwise below, the following allowance amounts include the Trade Contractor’s cost of materials less applicable discounts, delivery to the site, applicable taxes, unloading, handling, installation, allowable overhead and profit. All other costs associated with completing the work described in the allowance are included in the base bid but outside of the allowance amount.

ALLOWANCES:

1. N/A

SECTION 11 : COST AND QUANTITY BREAKDOWN

In order to properly evaluate the Proposal, provide the following information. The Scope of Work to be awarded will not be influenced by the cost and quantity information requested here.

1. BID BREAKDOWN:
### SECTION 12 : SCOPE OF WORK

**TOTAL BID VALUE (Sum of Above)**

2. **COST / QUANTITY BREAKDOWN:**
   (Note: The items listed below are not intended to be an all inclusive listing, but merely to highlight some items of work. Total of all items will not equal bid price.)

<table>
<thead>
<tr>
<th>Item</th>
<th>Quantity</th>
<th>Material Cost</th>
<th>Installation Cost</th>
<th>Total Cost</th>
</tr>
</thead>
<tbody>
<tr>
<td>Total Estimated On-Site Manhours</td>
<td># of Manhours HRS</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Elevator Installation</td>
<td>LUMP SUM</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Final Inspection / Testing</td>
<td>LUMP SUM</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Submittals</td>
<td>LUMP SUM</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Safety</td>
<td>LUMP SUM</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Clean-Up</td>
<td>LUMP SUM</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Closeout</td>
<td>LUMP SUM</td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

### SECTION 12 : SCOPE OF WORK

1. **DESCRIPTION OF WORK INCLUDED:**

   Except for those items (if any) specifically noted in the section below entitled Description of Work Excluded, the Work of this Bid Package shall INCLUDE all of the following:

   a. The following Significant Items of Work are related to those required by the above referenced documents and are to be provided under, and hereby form a part of, the Scope of Work of this Bid Package (Contract). Should any conflict exist between this written scope of work and the scope of work inferred by the referenced documents, this scope of work shall govern. All items are furnished and installed complete (provided) by this Trade Contractor unless noted otherwise.

   b. The Construction Manager assumes no liability arising out of jurisdictional issues raised or claims advanced by trade organizations or other interested parties based on the arrangement of manner or subdivision of the content of the Plans and Specifications. The Trade Contractor shall make all necessary arrangements to reconcile any such jurisdictional conflicts without delay, damage or cost to the Construction Manager or Owner, unless otherwise agreed by the parties hereto.

   c. This Trade Contractor will be held to the contractual requirements as listed in the Contract between Gilbane Building Company and the Owner, including the General Conditions of the Contractor for Construction (AIA 201) as shown in the Project Manual.

   d. The below listed items are not intended to be an all-inclusive listing of the specified Contract Scope of Work, but merely to highlight the major items of work

### GENERAL SCOPE OF WORK:

1. Whenever the documents refer to "Contractor" it shall be inferred to mean Trade Contractor.

2. Provide your own means of installing your work. No materials or equipment will be provided by others, unless otherwise noted.

3. This Trade Contractor shall attach to the bid a list of all assumptions included in the bid. The list of assumptions shall be sufficiently detailed (location of un-clear detail(s), item description(s), quantities assumed, etc.) so that the Construction Manager can fully evaluate the bid. Failure to provide a list of assumptions may cause the bid to be rejected.

4. Where bidding documents, or Contract Document revisions and local codes differ, it is the Trade Contractor’s responsibility to notify the Construction Manager in writing immediately.

5. All Trade Contractors are required to wear personal protective equipment that corresponds to working around the applicable hazards and as defined in the Gilbane Project Safety Plan.

6. Unless otherwise authorized, per the Town of Lincoln Noise Ordinance, it shall be unlawful for any person to operate or cause to be operated any tools, equipment, impact devices, derricks or hoists used in construction, drilling, repair, alteration, demolition or earthwork, between weekday hours of 7:00 p.m. and 7:00 a.m., or at any time on Saturday’s, Sundays or holidays, except in the case of emergency repairs. Idling of any construction equipment, machinery, or vehicles is also prohibited between weekday hours of 7:00 p.m. and 7:00 a.m.

7. This Trade Contractor will coordinate his work with the Construction Manager.

8. For further clarification of the schedule, reference the Sequence of Work attachment. This sequence of work shall be followed unless noted otherwise in this scope of work.

9. The general building permit will be provided by Gilbane. All other applicable permits and fees for this Scope of Work will be obtained by this Trade Contractor, as well as coordinated with the appropriate AHJ.

10. Include all costs to perform the work of this Trade Contractor in accordance with all applicable codes. Where the bid documents, and subsequent contract documents differ from local codes, it is the Trade Contractor’s responsibility to notify Gilbane in writing immediately. The more stringent code shall apply.
11. Name the Competent Person proposed to oversee on-site operations. This person will be required to be onsite full time during the work of this bid package as well as will be required to have a cellular phone in his possession for the duration of the project to communicate with the Construction Manager and others.

12. This Trade Contractor shall have the capability of receiving communication via e-mail.

13. This Trade Contractor will complete and submit Daily Work Reports each day by 9:00 AM for the previous workday. The Daily Work Report must include all Trade Contractor personnel and personnel of their sub-tier contractors and a general description of work performed. All reporting will be submitted through the SmartApp system. Submitting delay claims or issues within SmartApp via Daily Work Reports is not acceptable. These items shall be brought to Gilbane's immediate attention via voice and/or email communication.

14. The warranty period for all materials, equipment, and systems shall commence upon final acceptance of the project based on the issue of a Certificate of Substantial Completion. Reference the General Conditions and Special Conditions for specific warranty requirements for this scope of work. This Trade Contractor will provide all required warranty and maintenance as stipulated for a period of one (1) years unless noted otherwise.

15. This contractor shall conform to all the criteria required by Northeast Collaborative High Performance Schools (NE-CHPS) version 3.1 (or later version as specified in the documents).

16. Documents are available at the Trade Contractor’s expense and are provided electronically through iBidPro.

17. Exercise care in the installation of the work of this Bid Package so as not to damage or displace previously installed work or existing surfaces to remain. This Trade Contractor will be responsible for any cost incurred correcting any damaged work resulting from this Trade Contractor’s operations. Trade Contractor must remove and dispose of all protection after the completion of work.

18. It is the responsibility of this Trade Contractor to coordinate all work with other sections of the specific-cations as required (i.e. Structural/Architectural/Mechanical/Electrical/Plumbing, etc.)

19. This Trade Contractor is responsible for his own field engineering. Verify all existing field conditions and dimensions as they relate to the new construction. The Construction Manager must be notified in writing of any discrepancies prior to commencing work. All layouts will be provided by this Trade Contractor. The Construction Manager will provide bench control only if needed.

20. Whenever the contract documents require a certified engineer’s stamp, review or report, it shall be understood to mean an engineer licensed in the applicable discipline, fully insured and registered in the State of Rhode Island. The engineer will meet the requirements of Article 6 of the Sample Trade Contract for Professional Liability coverage.

21. Demobilize/remobilize as the construction schedule and/or weather conditions require at no extra cost.

22. Each Trade Contractor will perform a First Delivery Inspection of materials with Gilbane to confirm that materials meet the Project Specifications and approved submittals. These reports shall be turned in with the daily report no more than 24 hours after material arrival. Submission of the First Delivery Inspection Report is a condition of monthly payment. All delays that result from failure to confirm materials delivered with Gilbane are at the Trade Contractor’s cost, including those of other Trade Contractors on this Project. Gilbane will utilize BIM 360 Field software, which will be jointly filled out by the Gilbane and the Trade Contractor. It is the Trade Contractor’s responsibility to perform subsequent delivery inspections to ensure compliance with Specifications. Include Benchmarking of initial installations in accordance with the Quality Plan in the contract documents.

23. There will be no deviations from the submittal format established by the Project Manual. It is the Trade Contractor’s responsibility to complete Submittals in a timely fashion, and to monitor the status of the A/E review. The Trade Contractors shall provide a Submittal Schedule as defined in the contract documents no later than five (5) days following the receipt of the Notice of Award. All submittals must be received by the Construction Manager as required to meet delivery schedules. Include in the schedule a listing for any equipment or materials where shop drawings will take more than 2 weeks to prepare, and for equipment or materials that will take more than 3 weeks to arrive following shop drawing approval.

24. Any payment for overtime work, if authorized as an extra, is for labor, and not for equipment provided on job during regular shift.

25. The successful Bidder shall be responsible for all winter conditions and temporary protection associated with the work of this bid package. Include snow removal as necessary to perform your work, except access to the site, which is by others. Note that this project requires that work be conducted throughout winter seasons and all trade contractors should plan their work accordingly. No considerations for weather impacts will be made for normal weather conditions as recorded by the NOAA.

26. Smoking is prohibited at all locations of the property, including outside locations. Violation of the no smoking rule shall result in immediate dismissal from the site (without return) for the violator.

27. Stairwells are to remain free of any debris of materials. Stairwells are not to be used for storage of debris, materials, tools or equipment.

28. The Trade Contractor responsible for generating fumes shall be responsible for exhausting same. Provide ventilation systems and temporary barriers for the safety of workers and occupants. See Gilbane Safety plan for further clarification.

29. Gilbane Building Company is signatory with the New England Regional Council of Carpenters and the Laborer’s International Union of North America – New England Region. All carpentry and labor work must be performed in accordance with the current agreements for the respective trade. This scope of work may require work performed by separate trade disciplines.

30. This Trade Contractor will receive/store all materials offsite and deliver to the jobsite as needed. Stockpiling onsite is not allowed unless approved by Gilbane superintendent.

31. Each Trade Contractor, where applicable, will receive, unload, and distribute, secure and install all materials furnished by others for installation under this scope. All fittings and hardware required for final connection and installation shall be by the installer.

32. This Trade Contractor is responsible for all rigging hoists, lifts, staging, scaffolding, and material handling and work-access equipment as necessary and required to complete their work and to unload all materials and equipment as per the Construction Manager requirements. No scaffolding or hoisting will be provided by others. This includes application for and payment of any costs for street closing permits and/or police details that are necessary during any delivery or installation processes.

33. Provide all field measurements necessary for your work.

34. Include all caulking and sealants associated with this work and between this work and adjacent work.

35. All heating and lighting that may be required to perform any of the work of this bid package is to be provided by the Trade Contractor. No general project lighting and heat will be provided by others.

36. There will be no watchman or security guard on site. All Trade Contractors are responsible for security of materials, equipment, and work in place until
37. Furnish complete as-built drawings (CAD, PDF, and Hard Copy), operating and maintenance manuals, spare parts, attic stock and other required close-out information or materials as required for the complete commissioning of this building per the project specifications.

38. Provide any and all means necessary to support the complete commissioning of this building. This includes personnel to attend commissioning meetings and walk throughs as needed. Also, provide access for agents and inspectors to review work in place (i.e.: lift rental and an operator to get inspector/agent to see work in place). Some Commissioning of systems will be performed during ‘off hours’ and this Trade Contractor shall include all necessary overtime costs.

39. This Trade Contractor is responsible for all costs associated with providing criminal records review of all workers performing work onsite and shall comply with all requirements of RIGL 16-2-18.4. The Trade Contractor must provide these checks for all personnel onsite at least 5 days prior to performing any work. The Trade Contractor will be held liable for providing manpower that meets this requirement in order to meet the project schedule.

40. All reference in the design documents to the Construction Manager/General Contractor/Design-Build/Contractor/Subcontractor as performing any actual work or providing services in connection with any aspect of construction shall be understood to mean Trade Contractor. The Construction Manager will not layout, log, record, or otherwise provide actual work or service related to the Trade Contractor’s work.

41. Trade Contractors are reminded that there is no space on site for Trade Contractor parking, field office trailers or material storage. The schedule of all deliveries and establishment of any lay down areas must be coordinated with and approved by Gilbane Superintendent not less than 48 hours prior to delivering material to site.

42. The elevator(s) will not be available for Trade Contractor use. Trade Contractors are responsible for all onsite material movement from delivery trucks to locations within the project site and inside the building including delivery of material to upper floors.

43. This Trade Contractor is required to attend a pre-bid walk through and shall be fully familiar with the existing conditions. Only by doing a walk-through can the full scope of the work be determined as the bid package indicates the intent of the project, but only through field examination can the complete type and scope of work be determined and quantified.

44. Existing utilities will only be available to the extent it exists within the building. Trade Contractors shall provide generators and welders as needed to complete work. Gas operated equipment will not be permitted for use inside the building. Temporary power and water will be provided as stated in the Contract Documents and as the construction of the structure progresses. Trade Contractors are responsible for all cost to supplement and/or connect to these services to perform the scope of work for this bid package.

45. This Trade Contractor is expected to clean and maintain the areas adjacent to and immediately affected by the work of this scope on a daily basis. All Trade Contractors that are signatory to the Laborer’s Union shall be responsible for all cleaning and disposal of waste into the dumpster. Trade Contractor’s not signatory to the Laborer’s Union shall be responsible for cleanup to a central location for disposal by others. There will be one central location established per floor. Implement standard dust control procedures all times and provide sweeping compounds as needed.

46. Throughout the project, there will be coordination or foreman’s meetings held at a minimum of once per week for an hour. This trade contractor is required to have a representative attend all coordination meetings as requested by the Construction Manager to ensure good communication and coordination during the project.

47. The project foreman and project managers are expected to attend scheduling meetings. Reference the Advanced Planning and Scheduling document in the Project Manual.

48. Pay costs for all standby trades necessary should your work be performed during other than normal work hours. Include all overtime costs necessary to complete your work to support the progress of the project schedule.

49. Note - this project will utilize SmartApp, BIM 360 Field and BlueBeam systems. Refer to the Special Conditions of the Trade Contractors, Article 14 for specific requirements.

50. At minimum, each Trade Contractor shall include a one-hour owner/end user training session for each different installed system and/or equipment as required. Training shall be performed by a manufacturer’s representative in conjunction with a representative of this Trade Contractor. All training shall be digitally recorded by this Trade Contractor and two (2) copies of the digital video file shall be transmitted to Gilbane via DVD or external memory storage device (USB flash drive).

51. For all changes in work, this Trade Contractor will be entitled to a combined overhead and profit of 15% on top of all material and labor charges regardless of the number of sub tier contractors. For work performed by second tier sub-contractors, this Trade Contractor will be entitled to 5% combined overhead and profit on top of their sub-contractor and their sub-contractor is allowed 10% combined overhead and profit on top of all material and labor charges.

52. For all Trade Contractors that are providing dumpsters onsite, adhere to the following guidelines: Provide and maintain a covered dumpster for debris removal. Include adequate labor force to maintain management of construction debris. Provide recyclable documentation monthly for the trash removal per the following requirement: 90% of all construction and demolition debris on the project must be recycled. To that end, it is required that the successful bidder provide documentation indicating that at least 90% of the construction waste shipped from the project has been recycled. The following documentation will be required on a monthly basis in order to determine compliance with the waste recycling requirements:
   a. Monthly tonnage reports for all waste (recycled as well as non-recycled) shipped from the project site. Information has to be clearly identified
   b. If shipping mixed construction waste to an off-site recycler, provide: the name of the facility; the monthly recycling rates for the facility to which the waste is shipped for processing; and total tonnage shipped to the facility
   c. If segregating construction waste on-site, provide: the name of the facility; the type of waste being segregated; and total tonnage shipped to the facility
   d. The Construction Manager will be monitoring the performance of the successful bidder with regards to the recycling requirement and submission of the required documentation; monthly requisitions will not be processed until the required documentation has been received.

53. All bidders are instructed to include necessary escalation to cover the costs of materials in the base bid to meet the scheduled milestone dates stipulated in the contract documents.

54. Effective September 23, 2017, this contractor will be responsible for compliance with the Crystalline Silica Standard 29 CFR 1926.1153 which applies to all exposures of respirable crystalline silica, except where documented exposure will stay below the OSHA action level of 25 ug/m3; 8-hour time-weighted average. Reference Table 1 under said standard for Engineering and Work Practice Control methods to mitigate silica exposure. Note: if your anticipated work activity is not high-lighted within Table 1, you will be required to conduct an exposure assessment to confirm your trades are not ex-posed about the OSHA Action Level. In addition, this contractor will be required to create a written exposure plan that must, at a minimum, contain descriptions of the tasks that create silica exposure, controls measures, practices and any respiratory protection used to limit exposures. Note: if respiratory protection will be utilized, a
copy of your written respiratory protection program must be submitted with your Silica plan. All observations of dust-generating tasks must be made by a designated “competent person” at your company. This person is expected to take prompt and quick action with any increase of visible dust.

55. Reference the Contractor Controlled Insurance Program (CCIP), dated 1-30-2018, for all insurance requirements for this project. This contractor is to provide all insurance requirements per this program. Where there are discrepancies between the bid documents and the CCIP document, the CCIP document shall apply.

56. Provide all mock-ups identified in the drawings and/or specifications related to this scope of work. This shall include, but not be limited to, information in Specification 014339 part E.

57 - 60. Not Used

61. All mechanical, electrical, plumbing, fire alarm, security, telecommunications, etc. tie-ins to the existing facility will be performed during “off-hours” outside the school’s operational time frame during the school calendar. This also include after school activities. Include all overtime costs to support and/or facilitate these tie-ins.

62. The warranty period for all materials, equipment, and systems shall commence upon final acceptance of the project based on the issue of a Certificate of Substantial Completion by the Owner.

63. Exercise care in the installation of the work of this Bid Package providing necessary protection to avoid damage or displacement to previously installed work or existing surfaces to remain. This Trade Contractor will be responsible for any and all costs incurred correcting any damaged work resulting from this Trade Contractor’s work. Trade Contractor must remove and dispose of all protection after the completion of work.

64. It is the responsibility of this Trade Contractor to coordinate all work with other sections of the specifications as required (i.e. Structural/Architectural/Mechanical/Electrical/Plumbing, etc.)

65. Gilbane will utilize a personnel safety system for enhanced safety on this project. At safety orientation, all workers will be issued a safety monitoring device which must be worn on the individual’s belt at all times by any personnel within the project limits. It is the Trade Contractor’s responsibility to maintain the device for the duration of their assignment onsite and to return the device to the Construction Manager at the end of their assignment. The initial device will be issued free of charge. The Trade Contractor will be charged $100 for each device that is damaged, lost or not returned.

66. Take note of specific Work Restrictions and school operations “Quiet Days” to be scheduled at the sole discretion of the Owner (total of 12 days) during which no excessive noise generating activities will be allowed.

67. Be advised: School Bus and teacher access to and from the campus and buildings shall supersede any construction access and work activities are to yield or be postponed to allow access. No deliveries or vehicular access will occur during school student arrival and dismissal, daily at the following times: 7:15AM to 7:45AM, and 1:30PM to 2:15PM.

SPECIFIC SCOPE OF WORK:

1. Provide all labor, materials, equipment, supplies and supervision required to complete all elevator work in accordance with Specification section 142600.

2. This Trade Contractor shall provide his own means of installing work. No scaffolding or hoisting will be provided by others.

3. This contractor will attend coordination meetings for pit layout and construction with the Concrete and Masonry trade contractors and provide all dimensions and sizes needed as required for proper shaft installation.

4. The elevator trade contractor must check the plumbness of all construction and submit a report to the Construction Manager for any deficiencies requiring adjustment.

5. This Trade Contractor must also provide and maintain protection of the passenger elevator cab until accepted by the Owner/Construction Manager. Removal is by this Trade Contractor.

6. Provide all temporary hoistway lighting required during the execution of this bid package.

7. Provide a diagnostic tool and software licensed to the Owner at no additional charge for the beneficial use of a third party.

8. This Trade Contractor shall provide two of each type of lamps for attic stock.

9. This Trade Contractor shall provide access for hoistway commissioning activities.

10. Any steel that is integral with the construction of the elevator cab is to be provided by this trade contractor including but not limited to the safety beam.

11. This Trade Contractor must provide any additional steel beams, brackets, clip angles, plates, etc. required for this work which is not shown on the drawings.

12. This trade contractor is to provide all necessary firestopping of wall penetrations as a result of the scope of work for this package.

13. Any removal and replacement of spray fireproofing on structural members that is a result of the scope of work for this package is to be provided by this trade contractor.

14. This trade contractor is to furnish all sleeves for penetrations through adjacent work.

15. The grouting of sills shall be by others.

16. All wiring (i.e. power, telephone, fire alarm, etc.) will be brought to the elevator controller by others. This trade contractor shall make all connections at the controller and provide all further wiring on the elevator side of the controller. Include a wiring harness and programing to accommodate CCTV and security cables.

17. Maintain and service the elevator until accepted by the Owner. Include costs for a full maintenance service for 3 months following the date of Substantial Completion as per Specification.

18. Provide services to operate the elevator for the fire alarm pre-test, fire alarm final test. These tests may be a come back operation.

19. Provide support services to operate and/or relocate the elevator platform/cab for other trades to perform their work. This includes but not limited to the mechanical, plumber and electrician trades to install devices in the shaft, as well as the mason contractor to infill around the door openings.
20. The installation for each elevator will be two separate mobilizations. The first mobilization will be the installation of the cab assembly complete. The second mobilization will be the final connections of all the support services (Fire Alarm, communications, data systems). The final adjustments, load test, and final inspections shall occur at the conclusion of the second mobilization for each unit.

21. Comply with NE-CHPs submittal requirements.

d. The above listed items are not intended to be an all inclusive listing of the specified Contract Scope of Work, but merely to highlight the major items of work.

2. DESCRIPTION OF WORK EXCLUDED:

The following specific item(s) of work contained in the above referenced documents are EXCLUDED from the work of this Bid Package (Contract):

1. Sump pump, frame and grate
2. Power wiring to the controller
3. Specification 142400 Hydraulic Elevator (bid separately)

SECTION 13 : SPECIFICATIONS

The following Specifications Sections, together with the Drawings and other related items of work as described herein, further define the Scope of Work of the Bid Package (Contract):

1. Specifications included in the following link:
   https://dn.gilbaneco.com/?linkid=KZi4zr6VWWWqJ9cfxRtBI4dUWm4E32zXTYXOD6ncAgBvD1eS/npKA

SECTION 14 : CONTRACT DRAWINGS

The following drawings are included in the Scope of Work of this Bid Package.

1. Drawings included in the following link:
   https://dn.gilbaneco.com/?linkid=KZi4zr6VWWqJ9cfxRtBI4dUWm4E32zXTYXOD6ncAgBvD1eS/npKA

SECTION 15 : BIDDER IDENTIFICATION

The undersigned represents that this Proposal is made in good faith, without fraud, collusion, or connection of any kind with any other bidder of the same work, that he is competing in his own interest and in his own behalf, without connection of obligation to any undisclosed person, that no other person has any interest in regard to all conditions pertaining to the Work and in regard to the place where it is to be done, has made his own examination and estimates and from them makes this Proposal.

Bidder:

Current Experience Modification Rating

OSHA Incident Recordable Rate:

<table>
<thead>
<tr>
<th>License Title</th>
<th>License Number</th>
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</table>

Indicate the name of the health plan(s) to which benefits will be paid for all employees working on this project.

The full names, addresses and telephone numbers of all persons interested in this Proposal, as principals are as follows:

<table>
<thead>
<tr>
<th>Name</th>
<th>Address</th>
<th>Telephone number</th>
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</tbody>
</table>

NOTE: When submitted, this Proposal is assumed to bear the written signature of the Bidder.

a. If the Bidder is an Individual doing business under a name other than his own name, the Proposal must so state, giving the address of the Individual.

b. If the Bidder is a Partnership, the Proposal must so state, setting forth the names and addresses of all Partners, and must be signed by a Partner so designated as such.

c. If the Bidder is a Corporation, the Proposal must be signed by a duly authorized officer or agent of such Corporation.

SECTION 16 : CONTRACT AND INSURANCE AFFIRMATION

The person named below represents that he has reviewed the Trade Contract Agreement issued as part of the bidding documents agrees that if selected for award by Gilbane will execute the Trade Contract Agreement without exceptions exclusions, qualifications, clarifications and/or alterations, and is authorized to make such representationon behalf of the Bidder.

* Name
Title
The person named below represents that he has reviewed the insurance requirements in Article 6 of the Trade Contract Agreement has included all costs to fully comply with same and is authorized to make this representation on behalf of the Bidder.
*
Name
Title

SECTION 17 : BIDDER CLARIFICATIONS


SECTION 18 : BIDDER ATTACHMENTS (OPTIONAL)